TimeCubby

WORK HOURS / SPLIT-SHIFT WORKSHEET

Two shifts.
One clear hours total.

Enter each working interval separately. A gap between shifts is already outside those intervals.

09:00 to 12:00 Morning work interval	**3 hours**
13:00 to 17:00 Afternoon work interval	**4 hours**
Daily total The 12:00-13:00 gap is not counted	**7 hours**

Both intervals are on the same date, with zero additional unpaid break minutes. Do not deduct the gap again. Five identical days total 35 hours; wages and legal overtime rules are not calculated.

Record your own intervals

Date / first clock-in and clock-out _____

Second clock-in and clock-out _____

Additional unpaid breaks inside intervals _____

Net hours / weekly total _____

Try the example. Make it your own.

timecubby.com/time-card-calculator

Original TimeCubby planning example. Free to print and share with attribution.